

## **CFNA Meeting Minutes**

Monday, September 25, 2017 - 7:30 p.m.

Downtown Community Centre

**Present:** Agnes (City of Kitchener), Sheldon, Christiaan, Jennifer, Pamela, Thomas

**Regrets:** Susan, Teressa

**Approval of Agenda** - Christiaan moves, Pam seconds, all in favour

**Approval of June Minutes** (correcting date to June 26, 2017) - Tom moves, Christiaan seconds, all in favour

**Special Guest:** Laura McBride, local artist, to address Festival of Neighbourhoods grant

### Fire Evacuation Procedure in DCC - Agnes

- Consult handout
- In case of fire, calmly leave immediately but avoid elevators
- Last person closes room door
- From the second floor, use the Ontario Street Stairs

### Festival of Neighbourhoods Application - Agnes

- Last year, CFNA we won the random draw
- Deadline for application is October 5, 2017, and draw will take place on November 19, 2017
- City maps out how many are applied for in each ward
- The Process for registering simply requires the Festival of Neighbourhoods form online. Christiaan and Tom will help with that.

### Tree Planting - Agnes

- Tree planting at Kiwanis Park, September 27, 2017, at 4pm
- The social event will involve a speech by the Mayor

### Newsletter Timing - Agnes

- Winter edition should ideally be printed by Oct 30
- CFNA's not one of the largest, so is more flexible
- Agnes will contact Sarah Marsh through the City, for her portion
- Jen: timeline is on Slack now, and Teressa is lined up

### Shed Key - Jen

- Each of Tom, Agnes, Laura McBride and Christiaan has received one

### Festival of Neighbourhoods Grant - Laura and Sheldon

- Laura and Sheldon are working with Darlene on Festival of Neighbourhoods grant
- They have a meeting coming up with Michelle from City, for directions
- So far, they have narrowed ideas - e.g. something to do for adults, or to reduce empty space at Weber Park

- Laura: With respect to CFNA's offer of help, we hope to keep it relatively simple, to avoid expanding too much
- One candidate idea is a shelter. We have 20K, and have been quoted 60K. Most suppliers won't really go too much smaller than 60K.
- Possible alternatives include:
  - outdoor exercise gear, similar to participation
  - fancy or fun or other public seating
- Jen: May be premature to add more funding or structure at present
- Laura: lots of kids in neighbourhood
- Agnes and Laura will discuss the information provided by Earthscape

#### The "Atlantic" at Samuel and Brubacher - Laura

- The last art piece recently went up. In all, seven artists took part, and donated their work
- J. Cunningham has been one of the de facto caretakers, and has been getting involved
- Laura is considering the name "our art gallery"
- The project used all funds allocated, but we have paint for remaining boards
- There is a potential for further painting

#### Community Boards - Jen

- Tom will follow up with Mike about materials on backing
- There remains an extra \$406 from fund
- CFNA might ask local artists to contribute to boards, after getting a general idea or concept from each artist. Jen will assist with the selection to wrap up the project.

**Motion** for \$135 stipend for each of three artists to design art for community boards

- Jen moved, Christiaan seconded, all in favour

#### Newsletter Content - Jen

- The next edition might be four pages, given other responsibilities going on. It would come out after the art walk.
- Christiaan will follow up with Laura regarding the art house.
- The newsletter might involve a full page for art house, for pop up, for promoting social media
- Agnes: This edition should ideally go out before November 21st

(Agnes left meeting)

#### "Slow Down" Signs - Jen

- Community member asked CFNA to purchase more "slow down" signs
- Christiaan: Relocation of existing signs might be more effective than simply adding new signs, since both existing and added signs can start to be ignored if they just become part of the scenery.
- Pam will put out call for relocated signs
- Christiaan will collect signs tonight

### No treasurer's report

### Arts Pop-Up - Jen

- A few people have got involved so far. There is an Oct 3 meeting to plan: 61 Brubacher.

### Social Media - Pam

- CFNA are putting up varied items in order to interest different people
- CFNA executive members should share responsibilities
- The goal will be to post every few days
- The executive developed a tentative monthly schedule for 2017:
  - Christiaan posting during Oct.
  - Sheldon during Nov.
  - Tom during Dec.

### Nothing new on micro grants

### Tots Program

- CFNA interviewed new instructor for DCC drop-in program that covers expenses, charges \$2

### CFNA Boundaries

- CFNA is working to schedule volunteer availability, which affects newsletter distribution around the boundaries

### SkillShare

- Sheldon to plan skillshare. Google doc will be shared, to collect ideas. Potential presenters could live in CFNA or downtown.
- Pam: We might consider one focusing on young people.
- Jen: Sometimes we'll charge a modest amount in order to cover out-of-pocket costs for presenter.

### Group event - Jen

- Jen will circulate a Doodle for an escape room outing.

Meeting adjourned at 9:15 p.m.