



Meeting Minutes – CFNA

Date: February 20, 2020, 6:30–8:00 P.M.

Present: Kate Leslie, Susan Fulop, Kelly-Ann Callaghan, Maureen O’Neal, Laura McBride (for agenda item #3)

Regrets: Mary Dowhaniuk

Agenda Item	Discussion/Action	Responsible
1. Approval of minutes	<ul style="list-style-type: none"> • No revisions to the December 2019 meeting minutes. Kate made a motion to approve the December 2019 minutes. Kelly Ann seconded the motion. All in favour. Motion carried. 	
2. Additions to the agenda	No additions.	
3.	DCC Rep Update New office assistant Office renovations are ongoing. DNA is reviewing their constitution. Insurance certificate is confirmed for Shiverfest.	Email Mary next meeting date and agenda items
4. Update from Chair	Shiverfest <ul style="list-style-type: none"> • There are 8 people who have confirmed permission for the front lawn to have installations • Starting point at Ambrosia –welcome/kick-off/instructions, purchase a warm drink, brownie, grilled cheese sandwiches. • There will be a craft outside – might be ideal to do the craft down at Weber Park. • There is a gap on Mansion St. – need ideas to fill that stretch • Would be good to have a map marking the streets, Weber Park and where the light installations 	Greg will bring wood, shovel, poker, extension cords. Fire should be started one hour before so that it’s well underway. Need to mark a circle barrier around the fire pit (snow chalk or food die). Tall cans or jars needed.



	<ul style="list-style-type: none"> • Need something to decorate Weber Park • Permit has been given for the fire with stipulations identified (e.g. 25m from any structure, 15m from ball diamond); fire needs to be in a free-standing pit/container. • Fire should be started one hour before so that it's well underway. • Garden darts will be available for kids. Hopefully skating and maybe an ice art activity. • There will be no marshmallows for roasting. Consider purchasing cookies from Ambrosia to give out at the bonfire. • Susan is waiting to hear back from the fire juggler. <p>CommuniKicks</p> <ul style="list-style-type: none"> • Welcome to Devin • Community-based, volunteer-based, inexpensive soccer program. Cost is \$10/child, \$15/family. Coaches were hired last year for \$20/hr. Max of 80 kids can be enrolled. Always full enrollment. • Easy program to run. CFNA needs to arrange the rental of the field so that it can be through the City. • Ball diamond has been removed. Rocks may be installed. Space should still be OK. • Equipment is stored at DCC. Mr. Van der Pool provides key to shed on site. • Cost to run program last year was \$360. This year we are hiring two coaches at \$20.00 a game, which is \$280.00 more that we will be spending than last year. Kate made a motion to raise the cost to \$15.00 per child and \$20.00 for family, to cover this additional cost. Susan seconded the motion. All in favour. Motion carried. • Need to post a job description, receive applications, and conduct interviews. Devon does the training. • Starts end of May. Register by April 1. 	<p>Kate will sign permit and submit.</p> <p>Kelly Ann will assist with promotion on FB etc.</p> <p>CFNA will assist with hiring coaches and with registration.</p> <p>Kate to request more details on the window</p>
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



	Community grant received for community art – would like to use funds to include a window decal of the sunshine artwork to include as an insert in the DCC Guide. Committee members requested more details on cost and how it will be used.	decal.
7. Update from Treasurer	<p>Bark in the Park – Sunday, July 19 1-4pm at Weber Park</p> <ul style="list-style-type: none"> • 80-100 attended. • David’s Tea came and gave out tea samples • Susan applying for grant to rent Weber Park • Request for mini-grant application of \$250 <ul style="list-style-type: none"> ○ Cost breakdown - \$75 for goodie bags ○ Food refreshments - \$75.00 ○ Face painting - \$50.00 <p>Kate made a motion to approve the min-grant approval. Kelly Ann seconded. Greg third. All in favour. Motion carried.</p>	Kelly Ann will update brochure and do promotion for the event.
5. Update from Treasurer	<p>\$110 allocated for Wordpress and Domain Name. \$600 allocated for Shiverfest. Potentially allocate \$200 for refreshments.</p>	
6. Update on communications	<p>Website re-design Kelly Ann presented survey feedback Main page – focus on quick updates and overview about CFNA and sign-up for newsletter Add a Google calendar Add more info about DCC programming</p>	<p>Kelly Ann will work on implementing the feedback for the website redesign.</p> <p>Maureen will monitor how many new sign-ups for the newsletter after the insert has been distributed with DCC Guide. Should plan to do an e-newsletter soon.</p>
6. Update from DNA rep	<ul style="list-style-type: none"> • Planning to re-establish the purpose, direction and constitution • Uncertainty about where funding will come from • Challenge to offer free programming 	Greg will attend next DCC



	<ul style="list-style-type: none"> • Currently CFNA receives \$300 annually. If funding no longer available then we will need to consider other avenues to replace funding for events (grants, fundraising). • Survey results indicated that people value affordable programming. Currently requests for programming have to go through DNA. Might provide opportunity for the neighbourhood associations to have more input (not just DNA). • Breakfast meeting February 25 @ 8am • Important that someone from CFNA attends next meeting – March 4 at DCC at 7:15pm 	
7. Events	<p>Summary of events in CFNA for 2020:</p> <p>March 7 – Shiverfest</p> <p>May 30 – HAPP and garage sales (organized by HAPP committee)</p> <p>June – Bike parade</p> <p>July – Dog event</p> <p>Early October – maker event (Halloween costumes etc.)</p> <p>November – Art Walk</p>	
8. Next upcoming meeting date	CFN A next meeting: March 26, 6:30 pm at DCC	All