



## Meeting Minutes – CFNA

**Date:** January 16, 2020, 6:30–8:00 P.M.

**Present:** Kate Leslie, Susan Fulop, Kelly-Ann Callaghan, Maureen O’Neal, Laura McBride

**Regrets:** Mary Dowhaniuk

Agenda Item	Discussion/Action	Responsible
1. Approval of minutes		All
2. Additions to the agenda	Additions: Snow Angel Program	
3. HAPP/Shiverfest	<p>Shiverfest – winter festival, March 7, 6-9pm</p> <ul style="list-style-type: none"> <li>• Winter walk to see light installations</li> <li>• Bonfire at the basketball courts, juggling.</li> <li>• Budget for light installations – could allocate \$100 and use if needed.</li> <li>• Campfire - \$88</li> <li>• Performance from Alisha- \$400 – need to consider if CFNA will support.</li> <li>• No insurance required.</li> <li>• Would be great to make it an annual event.</li> <li>• Kate made a motion to have Shiverfest incorporated as a CFNA event and to allocate budget of up to \$1000. Greg seconded. All in favour. Motion carried.</li> </ul> <p>HAPP</p> <ul style="list-style-type: none"> <li>- Laura brought forward request to use funding to rent toilet for HAPP. Motion brought by Kate to approve budget. Motion seconded by Kelly Ann. All in favour. Motion carried.</li> </ul>	<p>Reach out to any contacts who live on Filbert, Dunham, Mansion to ask if we could use space for light installations.</p> <p>Need to recruit artists to assist with art installations (creatively and for construction).</p> <p>Need to promote the event through social platforms.</p>
4. Update from Treasurer	<ul style="list-style-type: none"> <li>• Last skills share took place. Funding has been allocated.</li> </ul>	
5. Update from DNA	<ul style="list-style-type: none"> <li>• Drop-in programs are successful. Each neighbourhood was tasked with</li> </ul>	Greg will forward email to



	<p>organizing. Need to ensure programming reflects what the neighbourhood wants.</p> <ul style="list-style-type: none"> <li>• There is a meeting about programming on Feb. 5 at DCC.</li> </ul>	the group.
6. Update on communications/e-newsletter	Kate will do the program pick-up and delivery for January. Reached out to MaryAnn to request current list of distributors, waiting to hear back.	<p>Kelly Ann will wait a few more days to see if Sarah Marsh would like to submit a message and if no word, will make the insert one page.</p> <p>Kelly Ann will ask Mary if there are boardgames available at DCC. Could also be bring your own.</p>
7. Review of by-laws	Should there be a separate dedicated role for Social Media/Events Coordinator in the by-laws?	Kate will update the CFNA by-laws and share next meeting for review
8. Discussion/brainstorm on events	<p>Event ideas:</p> <p>Jan/Feb - Winter carnival/skating party (weather permitting)</p> <p>May –HAPP and garage sales (separate initiative but we don't want to organize any competing events during this time)</p> <p>June – Bike parade</p> <p>July – Dog event</p> <p>Early October – maker event (Halloween costumes etc.)</p> <p>November – Art Walk (separate initiative but we don't want to organize any competing events during this time)</p>	<p>All</p> <p>Kelly will post information about Winter Carnival once available. More details at January meeting and discuss via email until then.</p>
9. Snow Angel Program	Inquiries are coming in. Responding to messages via Facebook page. May need more promotion on need for volunteers.	



10. Next upcoming meeting date	CFN A next meeting: <b>Thursday, January 16 @ 6:30 P.M., DCC</b>	All
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