



## Meeting Minutes – CFNA

**Date:** September 2, 2020, 6:30–8:00 P.M.

**Present:** Kate Leslie, Susan Fulop, Kelly-Ann Callaghan, Maureen O’Neal, Greg O’Neal

**Regrets:** Mary Dowhaniuk

Agenda Item	Discussion/Action	Responsible
1. Additions to the agenda	No additions.	
2. Front Yard Garden Tour	<ul style="list-style-type: none"> <li>• Garden Tour is September 19. Weather forecast looks good so far but if severe thunderstorms are called for, can promote the rain date on FB one or two days ahead of time if needed.</li> <li>• It is a self-directed tour; people should print the map/legend. Available online only.</li> <li>• Add Legend to the brochure: Eye= eyes only, Rain= rain garden, Tomatoes = veggie gardens, Pollinator garden</li> <li>• Difficulty securing funding from City and determining who is the liaison - challenge with communication. No information about application or Neighbour's Day.</li> <li>• Need to print 40 pages of signs to put up at each property to indicate participating houses on the tour.</li> <li>• Mary indicated CFNA can print up to 30 pages but more than that requires an order to the city.</li> <li>• May need to use some CFNA budget for printing and get it done at Staples.</li> <li>• Post them on community boards and poles around the neighbourhood the week before.</li> <li>• Ask the hosts to draw sidewalk chalk flowers six feet apart to indicate social</li> </ul>	<p>Kate will email Mary to ask about DCC access, funding, signs.</p> <p>Kate will print at Staples and then drop some off to Greg/Maureen and Susan so we and put them up around the neighbourhood.</p> <p>Kelly will post the PDF of the brochure/map on the CFNA website.</p>



	<p>distancing.</p> <p>CFNA Table at Brubacher Green</p> <ul style="list-style-type: none"> <li>• List to collect email addresses for newsletter and recruitment of Exec</li> <li>• Could include posters of past events and a recruitment poster.</li> <li>• CFNA Exec will staff the booth in one-hour shift from 2-4pm.</li> <li>• Promote AGM, events, recruitment</li> <li>• Keep bottles of hand sanitizer on table.</li> <li>• Discussion about where to host the garden groups - Kitchener in Bloom, Master Gardeners, Kitchener Gardens. Tables need to be provided and there is only one picnic table at park.</li> <li>• Determine if enough room at Brubacher and do we have extra tables.</li> <li>• DCC is locked.</li> </ul>	<p>Kate will ask/post if people in the neighbourhood have tables they can lend for the event.</p>
<p>3. AGM</p>	<ul style="list-style-type: none"> <li>• CFNA meetings are likely to be virtual going forward.</li> <li>• Need to host annual AGM but not sure it can be in-person.</li> <li>• Consider if AGM should be deferred, or held virtually.</li> <li>• Need to promote and recruit new members.</li> <li>• Kelly may not be in CFNA neighbourhood going forward - loves the role but if anyone comes forward with interest to help with the role it would be welcome.</li> <li>• Maureen will step down from role as secretary if anyone comes forward with interest.</li> <li>• Anyone can submit an interest in any role - we welcome any support and help. Focus on promoting that we need help in the following areas: event planning, marketing, community relations)</li> </ul>	<p>Kate will ask what other neighbourhood associations are doing for their AGM this year.</p> <p>Kelly will share some posts about AGM once date is determined and will note that CFNA is looking for help in a variety of roles.</p>
<p>4. Update from DNA rep</p>	<ul style="list-style-type: none"> <li>• DCC closed until September 30.</li> <li>• Mary chose to take a leave – may be back in the next couple weeks</li> <li>• Update on Fall programming <ul style="list-style-type: none"> <li>○ If any fall programs running– may need to start later</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Allows some time to figure out what out NAs are doing</li> <li>○ Children’s programming <ul style="list-style-type: none"> <li>▪ Limited options</li> <li>▪ One of the leaders wouldn’t be comfortable running programs until the fall/winter</li> </ul> </li> <li>○ Online venue (is charging a fee realistic?) <ul style="list-style-type: none"> <li>▪ Determine if need to through ActiveNet or open?</li> <li>▪ STEMautics/medical school – open to partnering</li> </ul> </li> <li>● Discussion about Black Lives Matter – how can we address equity and diversity issues better and considerations for have neighbourhood associations reflect the diversity of the neighbourhood through recruitment, engagement etc.</li> <li>● Discussion about how neighbourhood associations handle requests for support from individuals in the neighbourhood e.g. initiative to install more lighting in Weber Park. Some requests need to go through City of Kitchener if they are related to by-laws, infrastructure etc. Requests or ideas that have wide community support and community-building aspects may come to neighborhoods associations for support. Depends on the specific request – need to discuss as an Executive and good to check in with the City of Kitchener Neighbourhood Liaison if any clarification needed. E.g. Gaukel st and art pop-up – used NA as bank acct – sub group drives and does the leg work</li> </ul>	
5. Events	<p>We previously discussed doing a maker event around Halloween in early October (Halloween costumes etc.) –not clear what Halloween will look like this year, so need to revise plans. Suggestion about whether we could invite families to wear costumes and bring a jack-o-lantern to light up Weber Park - no candy or refreshments. Need to avoid encouraging large gatherings, although outdoors is preferred and masks would still be encouraged.</p>	



6. Next upcoming meeting date	TBD – more discussion on AGM and confirm via email	All